

East Berlin Volunteer Fire Company, Inc.
Hall Rental Contract

This contract is for the rental of the East Berlin Volunteer Fire Company, Inc. 2nd floor hall located at 80 Main St., East Berlin, CT 06023.effective January 1, 2024

This agreement made and entered into this _____ day of _____ 20____ By
and between the East Berlin Volunteer Fire Company, Inc., hereinafter referred to as “EBVFCI” and
Name: _____

Address: _____

Phone: _____, hereinafter referred to as “Renter”.

Email address: _____

Whereas the EBVFCI hereby contracts to renter the hall on the 2nd floor located at 80 Main St. East Berlin, CT under the following terms and conditions for the rental to be held on _____ day of _____ 20____ between the hours of _____ and _____.

1. EBVFCI agrees to:
 - a) Provide use of the above-mentioned hall on date and time previously mentioned.
 - b) Supply use of adequate number of tables and chairs.
 - c) Provide full use of kitchen appliances.

2. Renter agrees to:
 - a) Provide their own beverages, ice, and set ups.
 - b) In case of cancellation, notify EBVFCI 30 days in advance of rental date.
 - c) Not use the hall for any illegal purposes, i.e., gambling, fraud, disorderly conduct, or any other illegal activities under Connecticut and Federal laws. Agrees to control the event within the limits of the law.
 - d) To clean the kitchen, bathrooms, the hall, to be mop ready and remove all trash using the service entrance only. Failure to do so will result in loss of deposit. Cameras are in use.
 - e) **Make full restitution and/or payment to EBVFCI for any damage to EBVFCI or surrounding property which occurs during any activity associated with and including the rental. INT.**

3. It is mutually agreed:
 - a) **The cost of the rental will be circle one Fri-Sun event- \$700, Mon- Thurs \$300, excluding Holidays.per event. Plus, Security deposit.** The exact time will be documented and agreed upon within this contract. All evening rentals will not exceed 12:00 AM. **All Music and entertainment must cease by 11:00 P.M. or be subject to loss of deposit. Occupation of the Hall past the agreed upon time will be deducted from the renter’s security deposit at the rate of \$75 per half hour.**
INT

 - b) **The renter is responsible for cleaning the kitchen, bathrooms, and hall so it is mop ready. Trash is to be placed in dumpster at end of event using service entrance only. Cameras in use.**
INT

 - c) **A \$200.00 security deposit is due when the contract is signed. The deposit will be returned after it is determined that no violations of this contract have occurred. INT**

 - d) All payments must be received in full ,21 days prior to the rental.

- e) **The renter is allowed to set up the hall either four (4) hours prior to the start of the event or three (3) hours the night before the event for an additional \$100.00 if available. The hall will be available to set up from 6:00 PM to 9:00 PM. INT**
- f) The renter is responsible for all alcoholic beverages on premises **No KEG beer allowed.**
- g) A full refund will be made if this contract is cancelled up to 30 days before the rental date. A 50% refund will be made if this contract is cancelled between 21-30 days before rental date. No refund will be made if cancellation occurs between 0-21 days before rental date. If the renter's check is found to have insufficient funds, a \$50 penalty will be incurred. Contract will be cancelled unless payment (including penalty) is received within 2 business days in the form of cash or certified check.
- h) **There is no hanging or sticking of material allowed on the walls, curtains, doors, cabinets, floors, ceiling grids or tiles in or around the rented hall including the hallways. These materials include banners, balloons, or streamers of any type. Or confetti and rice. Any damage shall result in loss of your deposit. INT**
- i) **All food, beverages, Trash, and equipment must be brought into and out of the hall using the service entrance only and not using the chair lift for this purpose. Violations of this clause will result in loss of deposit. Cameras are in use. The double glass doors are for guests only.**
The renter will be responsible for repairs or the cost of such repairs for any damage to the hall and grounds surrounding the firehouse during any activity associated with and including the rental. INT
- j) **The hall is in a residential neighborhood. Loud music will result in the police being called and your music turned down. A second visit by the police will result in loss of deposit and the event shall end. We ask that the renters and their guests exercise good judgment when leaving the premises. Pick up any trash left behind. Do not rev your engines, squeal your tires, or sound your horns upon leaving the premises, NO OUTDOOR MUSIC. INT**
- k) The EBVFCI hall is a smoke free building. Smoking is allowed 25 feet away from the building.
- l) There is no parking allowed in front of any of the facility doors, designated emergency responder parking spaces or on the grass. Please clean up any trash left behind in the parking lot. Failure to do so shall result in loss of deposit. INT

"I shall fully indemnify, defend and hold harmless the East Berlin Volunteer Fire Company and all of their respective officers, employees, agents, servants and volunteers to the fullest extent allowed by law for any claim for personal injury, bodily injury, death, property damage, emotional injury or any other injury, loss or damage of any kind occurring during the term of the agreement and alleged to have been caused in whole or in part by East Berlin Volunteer Fire Department, and even if caused by the negligence of the East Berlin Volunteer Fire Company or any of their officers, employees, agents, servants and volunteers."

The East Berlin Volunteer Fire Company, Inc. will not be liable for any personal injury and/or damage or loss to personal property.

Absolutely no verbal agreement will be recognized. This contract cannot be cancelled or transferred, and all amendments must be in writing, constitute a part of this contract, and approved by the voting body of EBVFCI.

In witness thereof, the parties hereto have caused this agreement to be made and duly executed by their respective authorized agent or officers.

EBVFCI,

RENTER

Dated

Dated

Number of tables and chairs to be used:

Chairs. _____

6-foot-long tables _____

8-foot-long tables _____

round tables _____

Handicap chair lift Y N

Additional Comments:

Final Inspection Sign off:

Signature of EBVFCI Hall Committee Member: _____

Date: _____